



Leadership Development Program
Organization Acknowledgement Form

This form is to be completed by the Executive Director of the applicant's organization, or by the Board President for applicants who are Executive Directors. Please fax this form to Emily Smizer at 415-541-7708 or scan and email it to EmilyS@compasspoint.org by November 15, 2018.

I understand that _____ (full name of applicant) has applied to participate in the HIVE Leadership Development Program. I understand that, if selected, they will be required to actively participate in all aspects of the program during its entire duration from **February 2019 through April 2020**.

I understand that absenteeism negatively affects the cohort experience and that the program positively impacts not only the individual but the organization in which the individual works. I understand that organizations are asked to consider time spent in all activities of the program as paid time (vs. vacation or leave).

I anticipate that _____ (first name of applicant) will remain at our organization for the next year and I will encourage them to share what they are learning with me and other staff.

I understand that the total time for participation is estimated as follows:

- 20 days for in-person gatherings (includes time for travel, pre-work, and any informal group gatherings before or after the formal retreat)
- 8 hours for virtual peer learning groups
- 6 hours for webinars
- 10 hours of individual leadership coaching).

By signing below, I affirm that our organization supports _____'s (first name of applicant) full participation and investment of time.

Signed,

Name and Title

Organization

Email and Phone